

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 7 MARCH 2013 at 7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

## **APOLOGIES**

**1. MINUTES (Pages 1 - 8)**

To approve as a correct record the Minutes of the meeting held on 7th February 2013.

**Mrs C Bulman  
388234**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non pecuniary interests in relation to any Agenda item. See Notes below.

**3. ST NEOTS RAILWAY STATION FOOTBRIDGE**

To note that under Section 16 of the Access to Information Procedure Rules contained in the Council's Constitution, the Chairman had agreed to the inclusion of an urgent item of business on the Cabinet Agenda for 14<sup>th</sup> February 2013 relating to St Neots Railway Station Footbridge.

Decisions taken as a matter of urgent must be reported to the next available meeting of the relevant Overview and Scrutiny Panel, together with the reasons for urgency.

**4. NOTICE OF EXECUTIVE DECISIONS (Pages 9 - 12)**

A copy of the current Notice of Executive Decisions is attached. Members are invited to comment as appropriate on any items contained therein.

**Mrs H Taylor  
388008**

**5. HUNTINGDONSHIRE INFRASTRUCTURE BUSINESS PLAN 2013/14 (Pages 13 - 126)**

To receive an update on the implementation of the Community Infrastructure Levy in Huntingdonshire and to comment on the Huntingdonshire Infrastructure Business Plan 2013/14 prior to its

**S Ingram  
388400**

consideration by the Cabinet.

(Copies of the Business Plan have been provided to Members of the Panel only).

*(Members of the Overview & Scrutiny Panels for Social and Environmental Well-Being have been invited to attend for the discussion on this item).*

**6. LOCAL GOVERNMENT FINANCE ACT 2012 CONSEQUENTIAL AMENDMENTS** (Pages 127 - 132)

To consider a report by the Head of Customer Services.

**J Barber  
388105**

*(Members of the Overview and Scrutiny Panel Social Well-Being have been invited to attend for the discussion on this Item).*

**7. HOUSING BENEFIT - DISCRETIONARY HOUSING PAYMENT POLICY** (Pages 133 - 140)

To consider and comment on the contents of a new local Discretionary Housing Payment Policy.

**J Barber  
388105**

*(Members of the Overview and Scrutiny Panel Social Well-Being have been invited to attend for the discussion on this Item).*

**8. LOVES FARM COMMUNITY CENTRE - SUPPLEMENTARY CAPITAL ESTIMATE**

To receive an update from the Projects & Assets and the Community Managers.

**C Allen  
388380  
D Smith  
388377**

**9. REVIEW OF THE EFFECTIVENESS OF OVERVIEW AND SCRUTINY** (Pages 141 - 150)

To consider a report by the Working Group established by the Overview and Scrutiny Panels outlining the findings of their review of the effectiveness of Overview and Scrutiny.

**D Harwood  
388115**

**10. WORKPLAN STUDIES** (Pages 151 - 158)

To consider with the assistance of a report by the Head of Legal and Democratic Services, the programme of studies.

**Mrs C Bulman  
388234**

**11. OVERVIEW & SCRUTINY PANEL (ECONOMIC WELL-BEING) - PROGRESS** (Pages 159 - 164)

To consider a report by the Head of Legal and Democratic Services.

**Mrs C Bulman  
388234**

## 12. SCRUTINY (Pages 165 - 172)

To scrutinise decisions taken since the last meeting as set out in the Decision Digest and to raise any other matters for scrutiny that fall within the remit of the Panel.

Dated this 27 day of February  
2013



Head of Paid Service

### Notes

#### A. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### B. Other Interests

- (4) *If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*
- (5) *A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or*

*electoral area for which you have been elected or otherwise of the authority's administrative area, or*  
*(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association*

*and that interest is not a disclosable pecuniary interest.*

**Please contact Mrs Claire Bulman, Democratic Services Officer, Tel 01480 388234 / email [Claire.Bulman@huntingdonshire.gov.uk](mailto:Claire.Bulman@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website –  
[www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

**If you would like a translation of Agenda/Minutes/Reports  
or would like a large text version or an audio version  
please contact the Democratic Services Manager and  
we will try to accommodate your needs.**

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*